



***BNA Fixed Assets™***  
*Fixed Assets Management for Small/Medium Organizations*

Make Your  
Assets Work  
Harder...

Not the Other  
Way Around

Reduce tax and insurance bills, maximize depreciation, and make better purchasing decisions – these are all the advantages your company gains with accurate, efficient fixed assets management. Yet for small and medium-sized organizations, fixed assets tracking, accounting, and management can seem like just one more example of having to do more with less.

With BNA Fixed Assets™ from BNA Software, it's easy, efficient, and cost-effective for companies of any size to manage the complete fixed assets lifecycle from purchase to retirement – saving you time and money while ensuring accuracy. BNA's renowned tax expertise is built right into the software – it's like having a tax expert at your side, providing the most up-to-date, comprehensive insight into the latest tax accounting rules and regulations.



Backed by BNA, the most trusted source of tax, compliance, and regulatory information for more than 75 years.



# The BNA Fixed Assets Solution Suite

*Easier, more effective fixed assets management*

## **BNA Fixed Assets™**

Fixed asset management and depreciation, from CIP through retirement

## **BNA Asset Inventory™**

Physical asset inventory tracking and management

## **BNA Professional Services**

Expert fixed assets training and services

## **Efficient Fixed Assets Accounting**

With BNA Fixed Assets solutions, you can:

- Spend less time and be more productive managing your fixed assets
- Be confident that depreciation calculations are accurate with our built-in tax expertise
- Shorten closing time
- Effortlessly be up to date on all relevant tax law changes
- Better manage your assets from acquisition to disposal



*"Much more than just a depreciation system, BNA's intuitive software is an exceptionally strong and scalable program with support for multiple companies and subsidiaries."*

The CPA Technology Advisor

Year, after year, BNA Fixed Assets Software has received the prestigious five-star rating from *The CPA Technology Advisor*.

*"I love BNA because all the calculations are done for me – all I have to do is enter the asset information!"*

NoI-Tec Systems, Inc.

**1.800.424.2938**

# BNA Fixed Assets

## Spend Less Time and Effort – Achieve Better Results

With all the different ways there are to depreciate assets today as well as frequently changing GAAP rules and tax laws, spreadsheets have become too time-consuming and error-prone. Using BNA Fixed Assets eliminates all the manual effort that goes into managing increasingly complex depreciation calculations in spreadsheets.

BNA Fixed Assets is easy and efficient to use – yet incredibly powerful and flexible. You’ll be more efficient and improve accuracy with BNA’s time-saving features, built-in expert guidance, the most accurate and up-to-date depreciation calculations, comprehensive reporting, and support for construction in progress (CIP).

**Be More Productive** – Expert wizards take the drudgery out of routine fixed assets management tasks. You’ll spend less time entering new fixed assets and be more accurate at the same time, reducing your efforts to find and fix errors at closing.

**Gain Up-to-Date, Expert Guidance** – BNA Fixed Assets includes all relevant regulatory requirements and is immediately updated whenever tax laws change. BNA expertise in tax, compliance, and regulatory matters is built into all of our products.

**Get Comprehensive Reports** – Unlike spreadsheets, you’ll never have to spend hours combining, merging, and manipulating data to create comprehensive reports. BNA Fixed Assets comes with a full suite of standard and custom reports including five fileable tax forms and supporting worksheets.

*“BNA Fixed Assets saves us a great deal of time and money and is unbelievably easy to use. Our external auditors used to track our fixed assets, but now we do this in-house with BNA Fixed Assets.”*

Commonwealth Packaging  
Company

News Daily  
Depreciation Expense [Depreciation]  
Federal Tax  
For the Period January 1, 2007 to September 30, 2007

Asset ID	Placed in service	Depr Meth/Conv	Life Yr Mo	Book Cost	Depr & AFYD This Period	YEAR TO DATE			Ending Assum Depr
						Beginning Accum Depr	Current Depr & AFYD	Net Sec 179/Sec 179A	
ND000050	05/05/1999	MC150AHY	15 0	35,000.00	1,285.43	22,155.90	1,285.43	0.00	23,441.33
ND000100	05/05/1991	MS100MM	27 6	359,000.00	5,789.93	203,973.03	5,789.93	0.00	213,752.95
ND000110	01/01/1992	MS100MM	27 6	450,000.00	12,274.87	244,764.00	12,274.87	0.00	257,038.87
ND000190	12/31/1999	MC200AHY	5 0	29,500.00	1,331.25	19,885.00	1,331.25	0.00	21,216.25
ND000200	01/01/2000	MS100MM	29 0	500,000.00	11,538.00	107,070.00	11,538.00	0.00	118,508.00
ND000210	06/01/2000	MC200AHY	5 0	28,000.00	1,331.25	10,010.00	1,331.25	0.00	19,341.25
ND000220	01/01/2000	MC200AHY	7 0	25,000.00	1,115.00	23,885.00	1,115.00	0.00	25,000.00
ND000250	05/05/1998	MC300AHY	5 0	25,000.00	1,331.25	21,760.00	1,331.25	0.00	23,091.25
ND000280	01/01/2000	MC200AHY	7 0	85,000.00	3,791.00	81,209.00	3,791.00	0.00	85,000.00
ND000300.1	05/05/2000	MC200AHY	7 0	833.33	22.32	811.03	22.32	0.00	833.35
ND000300.3	05/05/2000	MC200AHY	7 0	833.34	22.26	811.04	22.26	0.00	833.30
ND000440	01/01/2000	MC200AHY	5 0	19,990.00	1,331.25	18,010.00	1,331.25	0.00	19,341.25



**Ensure Accurate Results** – Our unique validation engine enforces compliance with tax regulations and GAAP rules, automatically ensuring accuracy. Even novice users can correctly and easily use the software without compromising accuracy.

### Construction in Progress

Track your fixed assets even before they become assets. Included at no extra charge, the construction in progress (CIP) capabilities within BNA Fixed Assets let you better manage construction projects – streamlining the accounting process and ensuring more accurate tracking. Regardless of the number or size of your projects, with BNA Fixed Assets you can easily and efficiently:

- Track CIP assets for multiple projects
- Adjust your fixed assets before project completion
- Convert CIP assets into depreciating assets
- Control projects by comparing budget to actual expenses

Line No	Control	Status	Treatment	Acquisition D	Placed In Use	Asset Type	Description/Budget	Actual Cost	Section 179	Asset ID
1	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
2	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
3	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
4	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
5	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
6	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
7	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
8	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
9	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
10	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	
11	2222	Pending	Capitalized	11/1/2007	12/31/2008	Machinery & Equipment	0.00	5,000.00	0.00	

It's easy! Just point and click to convert CIP assets into depreciable fixed assets.

### Getting Started

The depreciation and fixed assets experts at BNA Software can help you get up to speed and be highly productive quickly with your BNA Fixed Assets solution.

### Industry-leading training

- On-site, custom, and online courses
- Taught by trained accountants and CPAs
- Curriculum-based training is NASBA-CPE accredited
- Guaranteed satisfaction

### Data conversion services

- For special conversions or to save additional time
- BNA converts your current fixed assets data
- Your data is then ready to use in your new BNA Software solution

1.800.424.2938

### *World-Class Customer Support*

- Free, unlimited telephone technical support using our toll-free number – 800.424.2938
- Knowledgeable domain and technical experts

*“Customer support is one of the best.”*

Miyama USA, Inc.

### *The BNA Asset Inventory Solution Includes:*

- BNA Asset Inventory Software
- Hardware and Supplies
  - Batch Terminals
  - WiFi Data Terminals
  - RFID Scanners
  - Asset Labels
- Expert Services

## BNA Fixed Assets Grows With You

BNA Fixed Assets delivers all the capabilities you need now – and grows with you as your business matures. Whether your company has tens, hundreds, or thousands of fixed assets, there's a BNA Fixed Assets solution designed to meet your needs and budget:

**Desktop** – Designed for a single user, it's powerful, but easy-to-use

**Server** – For multiple users within the same company

**Web-hosted** – No software to install or maintain

## BNA Asset Inventory

### *Just Point and Scan For Accurate Inventory Tracking*

Integrated with BNA Fixed Assets, BNA Asset Inventory™ helps you track assets such as furniture, fixtures, IT software and hardware, plant assets, machinery, equipment, tools, and more – from receipt of the asset through to retirement. Using bar codes, BNA Asset Inventory streamlines the management of all of your physical fixed assets, providing you with:

- More accurate asset inventory management
- Less effort and fewer errors by eliminating duplicate entry of assets
- Improved visibility into working and ghost assets, potentially reducing your property taxes
- Better internal controls for regulatory compliance

With BNA, you can efficiently perform accurate asset inventory, validate data and reconcile it with existing asset data on the books, and track the physical location of assets for accurate payment of personal property taxes and insurance payments.



## BNA Fixed Assets

*Making Your Assets Work Harder, So You Don't Have to*

Delivering expertise you can trust in an easy-to-use, efficient, and accurate software solution, BNA Fixed Assets is America's most trusted name in fixed assets and depreciation management. With solutions that include financial and tax management for fixed assets, physical asset tracking, training, and expert services, BNA Fixed Assets can help you save time and money while improving accuracy and visibility.

**BNA Software**<sup>®</sup>  
1.800.424.2938



#### **About BNA Software**

Established in 1983, BNA Software specializes in developing expert solutions for tax and accounting professionals. As part of BNA, the premier publisher of news and analysis of legal and regulatory developments for over 75 years, we deliver the highest degree of tax, regulatory, and compliance expertise in every BNA Software solution and service engagement.

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[www.bnasoftware.com](http://www.bnasoftware.com)

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